

MINUTES OF MEETING NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, October 5, 2011 at 5:00 p.m. in the district office, 10300 N. W. 11 Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Steve Mendelson	President
Vincent Morretti	Assistant Secretary

Also present were:

Doug Hyche	District Manager
Dennis Lyles	District Counsel
Rod Colon	Director of Operations
Jane Early	District Engineer
Brenda Schurz	District Clerk
Kay Woodward	Accountant
Donna Holiday	GMS-South Florida, LLC
Marcy Sneir	Heron Bay Commons

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order at 5:00 p.m.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the September 7, 2011 Meeting

Mr. Hyche stated the next item is approval of the minutes of the September 7, 2011 meeting.

<p>On MOTION by Mr. Mendelson seconded by Mr. Morretti with all in favor the minutes of the September 7, 2011 meeting were approved as submitted.</p>

THIRD ORDER OF BUSINESS

**Setting Public Hearing Amending the
Schedule Relating to Water and Sewer
Rates, Fees and Charges, Providing an
Effective Date**

Mr. Hyche stated the next item is setting the public hearing to amend the schedule relating to the water and sewer rates, fees and charges.

On MOTION by Mr. Mendelson seconded by Mr. Morretti with all in favor staff was authorized to prepare and publish the necessary notice for a public hearing to consider the schedule for water and sewer rates, fees and charges on December 7, 2011 at 5:00 p.m. in the same location.

FOURTH ORDER OF BUSINESS

Award of Contracts

A. Tree Replacement/Sound Barrier Wall

Mr. Hyche stated the next item is award of contracts for tree replacement along the newly built sound barrier wall located at the main facility. Staff is recommending that we go with the lowest quote from RMVD Landscaping, Inc. in the amount of \$35,100.

Mr. Mendelson asked have they done work for us before?

Mr. Colon responded no.

On MOTION by Mr. Mendelson seconded by Mr. Morretti with all in favor the contract was awarded to RMVD Landscaping, Inc. in the amount of \$35,100.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Manager

i. Consideration of Change Order No. 1 for Heron Bay Plat 4 Berm for a Net Increase in the Amount of \$70,000

Mr. Hyche stated the next item is consideration of change order no. 1 for Heron Bay Plat 4 berm contract for an increase of \$70,000 and an additional 10 days.

Mr. Colon stated we used the WCI plans and they didn't take into account the elevation levels. When we went out there we saw that the manhole covers were high and we were going to need quite a bit more fill. We estimated the fill was going to be 1,000+ feet that would be needed and that is the purpose of the change order.

On MOTION by Mr. Morretti seconded by Mr. Mendelson with all in favor change order no. 1 for the Heron Bay Plat 4 Berm contract with B. G. Katz for a net increase of \$70,000 and an addition 10 days was approved.

ii. Consideration of Change Order No. 1 for Additional Fill Material Needed for Multi-Purpose Trail for a Net Increase in the Amount of \$49,820.00

Mr. Hyche stated the next item is consideration of change order no. 1 for additional fill material needed for multi-purpose trail for a net increase in the amount of \$49,820 and an additional 30 days.

On MOTION by Mr. Mendelson seconded by Mr. Morretti with all in favor change order no. 1 to the contract for the multi-purpose trail with Century Building Restoration USA, Inc. for a net increase of \$49,820.00 and an additional 30 days was approved.

iii. Consideration of Change Order No. 1 for Parkland Golf & Country Club 8" Water Supply Line for a Net Increase o \$151,820

Mr. Hyche stated the next item is consideration of change order no. 1 for Parkland Golf & Country Club 8" water supply line contract for a net increase of \$151,820 and an additional 90 days.

Ms. Early stated Hardrives is doing County Line Road West and part of that included some sleeves at the intersection and at a later date during the course of the project we wanted to add an additional 20" sleeve. They wanted \$95,000 for one sleeve and I believe they are upside down on the project so rather than have them put that in we took the entire intersection out of their contract and stopped their construction at station 99, which is just west of the intersection. Century is putting in the water main along Parkland Golf & Country Club and they are up to the intersection and now would be the time to put in all the piping to finish this project. They have given us a price for all the piping that needs to be done, the sidewalk repair, the curb, everything at that intersection for \$151,820 so I think that is the way to go to get this project completed.

Mr. Colon stated basically we reduced the scope of one contract and increased the scope of another.

On MOTION by Mr. Mendelson seconded by Mr. Morretti with all in favor change order no. 1 for Parkland Golf & Country Club 8" water supply line contract with Century Building & Restoration was approved.

iv. Discussion and Review of Heron Bay Commons Clubhouse Rules and Regulations ("Rules") Governing the Operations and Use of the District Clubhouse Facilities

Mr. Hyche stated the next item is discussion and review of Heron Bay Commons Clubhouse rules and regulations governing the operations and use of the district clubhouse facilities.

Mr. Mendelson asked did the HOA come up with this?

Mr. Colon stated staff members came up with this based upon the needs of the facility. A lot of these rules are already in effect and a lot of them are in the HOA documents they just needed to be amended to reflect current issues.

Mr. Lyles stated let me remind the board that you previously approved a public hearing where these rules will be formally adopted in December and this is informational only today in case the board wants to make additional suggestions we have time to work that into the staff process of finalizing and refining this draft. It originated with staff as an update and some additional measures that have proven to become advisable to the current rules. It requires no action by the board today it is just informational. Should you have any questions or suggestions or anything you want to do differently let us know by the next meeting we can make those changes and at your public hearing in December you will take these up as a final measure and adopt them then.

Mr. Mendelson stated I know that most public gyms have someone on-site trained in AED and they have the AED machine there. Do you think that would be a good idea to have somebody trained?

Ms. Sneir stated I am trained, I got certified a year ago and we have the machine in the business center.

Mr. Mendelson stated that is good. You have to have a display to tell them it is there and where it is.

Ms. Sneir stated that we don't have.

Mr. Mendelson stated they give you a triangle sign that says you have the AED machine and you have to have access to it. If it is there and we have people trained to use it, it is better for the people using our facilities.

Ms. Sneir stated I think everybody should be trained because I'm not always there.

Mr. Mendelson stated you have to change those pads that you place on the person every 18 months. You just call the company and they will send them to you.

Ms. Sneir stated okay.

iv. RFQ 2011-02 General Planning, Design and Construction Services for the Planning, Design and Construction of Miscellaneous Improvements Throughout the NSID Area

Mr. Hyche stated the next item is RFQ 2011-02 general planning, design and construction services for the planning, design and construction of miscellaneous improvements throughout NSID.

Mr. Colon stated basically we went out for a general RFQ for engineering services and we have one respondent, which is CH2M Hill. It was advertised in the newspaper and no one else responded. Staff members got together and reviewed the one respondent and since there is only one they would be the number one ranked. We wanted to increase the scope and we have never gone out with an RFQ and we had a continuing services contract with CH2M Hill but we wanted to put in there just to be safe because we were thinking about possibly doing a design/build for the reverse osmosis plant so we wanted to cover our bases and go out for an RFQ and see what options were out there for us. At this time we will review a continuing services contract and submit it to Mr. Lyles to get his opinion on it.

Mr. Lyles stated what we would do today is a formality but we only have one so they are ranked number one unless you want to throw this out and start all over again so if the board wants to take up a motion to rank CH2M Hill as the number one proposal and authorize staff to proceed to the next phase, which is negotiation of an agreement that will be presented to the board at a future meeting that motion would be appropriate at this time.

On MOTION by Mr. Morretti seconded by Mr. Mendelson with all in favor CH2M Hill was ranked number one and staff was authorized to negotiate an agreement for services to be presented and considered at a future meeting.

Mr. Colon stated I have one item that is not in your package but it is a deductive change order for Parkland Golf & Country Club for the perimeter buffer and landscape upgrade for Pod 15. It is a deduction in the contract in the amount of \$308,000.

Mr. Lyles stated they did submit this is the form of a letter as opposed to your normal change order with a number but even though it is a deduction as opposed to an increase in the price I would ask the board to take up a motion to approve the Parkland Golf & Country Club buffer landscape upgrade and Pod 15 landscape feature additions the change order being in the amount of a reduction of \$308,000.

On MOTION by Mr. Mendelson seconded by Mr. Morretti with all in favor the change order to the Parkland Golf & Country Club buffer and Pod 15 landscape contract for a net decrease in the contract price of \$308,000 was approved.

B. Attorney

There not being any, the next item followed.

C. Engineer

i. Consideration of Amendment no. 1 to Work Authorization No. 208 County Line Road and Nob Hill Road Intersection Modifications – Main Installation, Services During Construction

Ms. Early stated we have amendment no. 1 to work authorization no. 208 for the additional work at the intersection of County Line Road and Nob Hill Road for construction oversight certification on that work that we just change ordered into the contract with Century.

On MOTION by Mr. Mendelson seconded by Mr. Morretti with all in favor amendment no. 1 to work authorization no. 208 was approved.

ii. Project Status Report

Ms. Early stated County Line Road we are scheduling a final walk through with the county. We did everything except the striping because we have some other construction going on so we don't want to spend money on striping then have to redo it but we are going to finalize Hardrives contract.

As we mentioned they are working on the berm and they had to get some additional fill due to the plan and that is underway.

They are starting on the chemical building extension and the Parkland Golf & Country Club fountains are well underway, they are getting ready to pour the slabs.

Heron Bay water main they started that construction, Parkland Golf & Country Club water main is pretty much finished we just added this intersection project to it. Everything is going well and moving along.

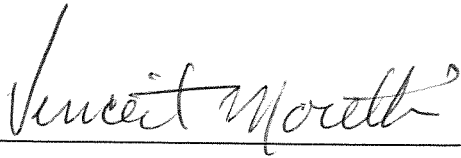
SIXTH ORDER OF BUSINESS

Approval of Financials and Check Registers

Mr. Hyche stated the next item is approval of financials and check registers.

On MOTION by Mr. Mendelson seconded by Mr. Morretti with all in favor the financials and check registers were approved.

On MOTION by Mr. Mendelson seconded by Mr. Morretti
with all in favor the meeting adjourned at 5:17 p.m.



Vincent Moretti
Secretary



David Gray
President